

EXAM CHECKLIST FOR STUDENTS

Each day, please gather in the corridor outside T2 by 8.30am for exam registration, ready to enter exam room at 8.40 sharp. If you have extra time, you must stay until the end of extra time; you can't leave early.

Before each exam, be sure to check:

- The date, time, location of the exam. This information will be on the board in the KS4 seating area. Your seat number will be on the individual timetable you received in Tutor on 7th March 2024 – make a note of it for each exam.
- The equipment you need for the exam (pencils, black pens, ruler, calculator, maths equipment). Remember to bring them with you. If you have a case for this equipment, make sure it is transparent.
- If you are allowed to bring a calculator into the exam, check that it is working and that lids/covers are removed (**you definitely need a calculator for all science exams and calculator maths exams**).
- Any drink bottle you intend to bring into the exam room is transparent and has had any labels removed.
- Your mobile phone has been stored **outside** of the exam room (with Reception or in your locker).
- You have read the JCQ 'Information for Candidates'.
- Invigilators will supervise you closely, making sure the JCQ rules are followed; they will make an announcement at the start and end of each exam, so please listen carefully and follow all their instructions.

Did you know?

- The exam boards and Ofqual, the exams regulator, monitor social media throughout the exam period to make them aware of any breaches of confidentiality.
- Exam rules apply to every school and college throughout the country, and checks are made to ensure rules are followed.
- If you have your phone in the exam room, you could be disqualified, regardless of whether or not it is switched off or silenced.