

September 2023

Ref: VC/CJe

### **Year 11 Life After Thomas Keble Day – Tuesday 26<sup>th</sup> September 2023**

Dear Parents/Carers,

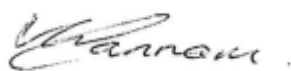
Now your child has entered Year 11, it is time to start thinking of their next step after Thomas Keble, with college and sixth form applications opening from mid-October. To support our students through this transitional stage we are holding an employability morning entitled **'Life after TK' on Tuesday 26<sup>th</sup> September**. This will include a range of sessions from external providers on topics such as; apprenticeships, CV writing, cover letter writing, post-16 application guidance, university myth-busting and gap years. Students will be off timetable until lunchtime, participating in the workshops and interviews.

Throughout the morning, all students will be given a mock interview with a local employer. This will last approximately 20 minutes, including immediate verbal feedback, and written feedback to follow. The employers have volunteered their time to support our students and we hope they will make the most of this opportunity to prepare them for real interviews they may have for their post-16 courses, apprenticeships or future jobs. If possible, it would be very helpful if you could speak with your child about interviews you have had, practice their responses to common interview questions and encourage them to think about their body language, volume/tone and posture, at home, to help them to feel confident about the interview on the day. A list of suggested interview questions is attached.

To make the interview process as realistic as possible, we are encouraging students to arrive in school on Tuesday 26<sup>th</sup> September dressed in suitable clothes for interview, such as a suit, smart shirt/blouse and trousers/skirt, or a formal dress. They will remain in their 'interview clothes' for the day. Students will receive guidance about appropriate clothing in their tutorial sessions, such as avoiding stiletto heels, heavy make-up, short skirts and trainers. I would like to stress that clothes do not have to be bought purely for this purpose, however you may wish to consider supporting the national 'Second Hand September' initiative by purchasing from a charity shop or purchase clothing which could be reused for other formal purposes, such as future interviews or the Year 11 dinner dance, to maximise cost per wear. We understand that, especially in the current economic climate, students may not have smart or appropriate clothes available, in which case please either contact me confidentially, in advance, and we may be able to loan appropriate clothing, or send your son/daughter in smart school uniform.

I very much hope this day will be of great benefit to our students, as they start to plan their future after Thomas Keble, and thank you, in advance, for your support with this event.

Yours sincerely,



Miss V Cannam  
Careers Lead.