

July 2023

Dear Parent/Carer

Re: Year 11 Results Day & Information on Appeals' Process: 2023

I am writing to confirm arrangements for our Year 11 Results Day, taking place on Thursday 24th August.

Results will be available from 9:00 am from our main hall.

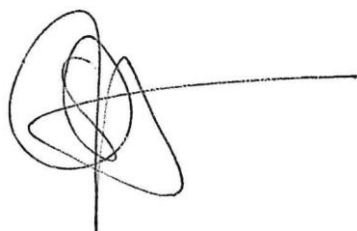
If students are unable to attend, in person, to collect their results we can offer the following solutions:

- A family member, or friend, can collect results **providing the student has given written permission for this**. The written permission must state who is collecting the results and that person must be able to identify themselves (passport or other photo ID);
- We can email the results, providing we have written permission from the student to do so. This can be via a letter signed by the student or through an email from the students Thomas Keble email account. The **written permission must detail the email address** they wish us to use. If emailing the request please email exams@thomaskeble.gloucs.sch.uk (please do not email admin, as this inbox will not be monitored over the summer).

Staff will be available on the morning of Results Day to offer individuals advice and guidance on either the appeals process or the next steps in progress to Post-16.

It has been a privilege to work with our Year 11 students this year. The resilience they have shown as a year group has been inspirational. I very much look forward to seeing many of them on 24th August, to receive the results of their hard work and determination.

Yours faithfully,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Mr Steve Shaw
Headteacher: Thomas Keble School

Information for candidates

If you are unhappy with your GCSE results, there are two services you may want to explore. Please be aware there will be a cost incurred with both of these services. Please note costs will vary by exam board.

Service 1- Clerical check

This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks:

- that all parts of the script have been marked;
- that the correct total of marks have been given;
- that all marks have been recorded.

Service 2- Review of marking

This is a post-results review of the original marking to ensure the agreed mark scheme has been applied correctly. **Reviewers will not re-mark the script.** They will only act to correct any errors identified in the original marking. This service will include:

- the clerical re-checks detailed in Service 1;
- a review of marking described above.

Following a clerical check or review of marking, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received;
- Your original mark is confirmed as correct, so there is no change to your grade;
- Your original mark is raised, so your final grade may be higher than the original grade you received.

Initially, you should speak with a member of staff. They will discuss the process impartially and offer advice on whether a grade sits close enough to a grade boundary to make an appeal viable.